




NORFOLK

Inter Departmental Memorandum

TO: City Council

FROM: Marcus D. Jones, City Manager 

COPIES: Deputy City Managers; City Attorney; City Clerk; and Acting Director of Budget and Strategic Planning

SUBJECT: FY 2016 Budget Amendments to include the FY 2015 Preliminary Surplus

DATE: October 9, 2015

The council packet for October 13, 2015 includes two ordinances that codify the City Council's discussion and direction from the retreat held on September 21-22, 2015, regarding the FY 2015 anticipated surplus of \$8.5 million.

The first ordinance is an Operating Budget amendment for the Approved Fiscal Year 2016 Operating Budget, which incorporates \$8.5 million of the anticipated surplus. A portion of the surplus, \$4.3 million will be used for FY 2016 one-time Operating Budget expenditures, \$1.0 million each for the Risk Management and the Economic Downturn and Leveling Reserves, and the remaining \$2.2 million is provided for capital projects.

The second ordinance is a Capital Budget amendment for the Approved FY 2016 Capital Improvement Program (CIP) Budget which incorporates the \$2.2 million for projects to help improve public school facilities, foster economic development, and revitalize and improve neighborhoods.

Operating (General Fund) Adjustments	
Implement Poverty Commission Recommendations	\$500,000
Implement Housing Trust Fund	\$400,000
Purchase Clean Team Equipment – Public Works	\$150,000
Purchase Additional Body Cameras – Police Department	\$250,000
Reduce FY 2017 Projected Budget Gap - Debt Service	\$3,000,000
SUBTOTAL - Operating Budget	\$4,300,000

General Fund Reserves Adjustments	
Increase Risk Management Reserve	\$1,000,000
Increase Economic Downturn and Leveling Reserve	\$1,000,000
SUBTOTAL - Reserves	\$2,000,000

Capital Improvement Program (CIP) Budget	
Address School Major Maintenance	\$250,000
Implement Recreation, Parks and Open Space Master Plan (Bay Oaks Park)	\$100,000
Improve Denby Park Neighborhood	\$300,000
Chesapeake Boulevard Pedestrian Crossing	\$200,000
Improve Chelsea Neighborhood Infrastructure	\$100,000
Improve Arts District Infrastructure	\$200,000
Implement Five Points Better Block Plan	\$300,000
Implement Ocean View Traffic Calming	\$200,000
Implement Southside Neighborhood Plan (Wilson Road/Indian River Road)	\$300,000
Implement Poplar Hall Drive Pedestrian Improvement	\$250,000
SUBTOTAL - CIP Budget	\$2,200,000
GRAND TOTAL	\$8,500,000

With your concurrence, we can move forward with the amendments to the Approved FY 2016 Operating and Capital Improvement Program Budgets. As always, I stand ready for any questions you may have.